

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2015-16

I. Details of the Institution

1.1 Name of the Institution

AVILA COLLEGE OF EDUCATION, EDACOCHIN

1.2 Address Line 1

Edacochin

Address Line 2

Cochin

City/Town

Cochin

State

Kerala

Pin Code

682010

Institution e-mail address

avilacollegeedakochi@gmail.com

Contact Nos.

0484 3080411,
0484 2328166

Name of the Head of the Institution:

Dr BENNY VARGHESE

Tel. No. with STD Code:

0484 3080412

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.58	2011	2016
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ 2011-12 submitted to NAAC on 30-09-2012
- ii. AQAR _____ 2012-13 submitted to NAAC on 17-09-2013
- iii. AQAR _____ 2013-14 submitted to NAAC on 19-07-2014
- iv. AQAR _____ 2014-15 submitted to NAAC on 31-07-2015

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

Mahatma Gandhi University,
Kottayam

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="7"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="2"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	12

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- 1 Discourse on Oncology
- 2 How to make maths easy
- 3 How to foster creativity among students
- 4 Family Budgeting
- 5 Yoga: Theory and Practice
- 6 Clean Environment
- 7 Women Empowerment
- 8 Enhancing Language skills
- 9 Family life Education
- 10 Effective Teacher

2.14 Significant Activities and contributions made by IQAC

- 1 Fourth volume of the Research journal with ISSN number was released (2320-0707)
- 2 Publication of MEd dissertation Abstracts (Vol II)
- 3 Encouraged staff members to participate in B.Ed and M.Ed curriculum revision workshops conducted by Mahatma Gandhi University

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Conduct a National seminar 2. Conduct 12 Institution level seminars 3. Release of fourth volume of the research journal with ISSN number 4. Publication of second volume of MEd dissertation abstracts 5. Enhance the number of library books 6. Increase the number of research based journals in the library 7. Update the language lab 8. Conduct the following extension activities: <ul style="list-style-type: none"> • Distribution of study materials • Distribution of food packets to the needy • Make the campus plastic free • Campus cleaning and beautification • Planting of medicinal plants in the campus • Distribution of books to village library at Kallencherry 	<ol style="list-style-type: none"> 1. National seminar not conducted 2. Conducted 10 Institution level seminars 3. Released the fourth volume of the research journal with ISSN number 4. Published second volume of MEd dissertation abstracts 5. Enhanced the number of library books 6. Planning to increase the number of research based journals in the library 7. Updating of the language lab progressing 8. Conducted the following Extension activities: <ul style="list-style-type: none"> • Distributed study materials, • Distributed food packets to the needy • Steps taken to make the campus plastic free • Works done related to campus cleaning and beautification • Medicinal plants planted as part of environment day celebrations • Distributed books to village library at Kallencherry

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	1		1	
UG	1		1	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	2		2	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
17	2	0	0	15

2.2 No. of permanent faculty with Ph.D.

4

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						4			

2.4 No. of Guest and Visiting faculty and Temporary faculty

4

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			10
Presented papers			
Resource Persons			1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Micro teaching practice for all students
- Familiarize all students with smart class
- Mode of transaction mainly by debate, seminars, brain storming sections, panel discussions, peer tutoring, field survey etc
- Mentoring

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7

2.10 Average percentage of attendance of students

87

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BEd	190	20.5	53.7	30	15.7	96.2
MEd	35	0	22.8	65.7	11.4	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Topics of seminar selected by keeping in view of the modern trends in teaching-learning
- Teachers are given instruction to select topics of projects/dissertations based on local issues and new trends in Education
- Teachers are given instruction to invite resource persons from the list prepared by the Education department (SRG).
- Feedback regarding teaching/learning are collected from students
- Feedback from students and parents are analysed and discussed in staff meetings
- Feedback/suggestions from employers are collected about various aspects of the institution

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	7
Faculty exchange programme	
Staff training conducted by the university	6
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	9			
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Fourth volume of the Research journal with ISSN number released
 Second volume of MEd dissertation abstracts published
 Research Colloquium conducted

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals		5	
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences
 organized by the
 Institution

Level	International	National	State	University	College
Number					10
Sponsoring agencies					Management

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Distribution of books to village library at Kallancherry
- Settlement Visit
- Distribution of food packets to the needy
- Conducted tuition classes for school students
- Trying to create awareness regarding plastic free campus
- AIDS awareness programmes on World AIDS day
- Note books provided to students of local schools
- Dispensing of common salt to accumulated water to prevent mosquito growth

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 Acre, 98 cents 570 links	Nil	Management fund	5 Acre, 98 cents 570 links
Class rooms	11	Nil	Management fund	11
Laboratories	6	Nil	Management fund	6
Seminar Halls	2	Nil	Management fund	2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	55	Nil	Management fund	55
Value of the equipment purchased during the year (Rs. in Lakhs)	1602000	Nil	Management fund	1602000
Others				

4.2 Computerization of administration and library

Fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8397	14,60,511	25	10000	8422	14,70,511
Reference Books	2128	16,00,295	50	20000	2178	16,20,295
e-Books						
Journals	50		3		53	
e-Journals						
Digital Database						
CD & Video	100+10 0					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	32	1	20					
Added	8							
Total	40	1	20					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- | |
|--|
| <ul style="list-style-type: none"> • Conducted workshops for students to prepare Power point presentation • Conducted training for students on smart class rooms • Conducted training in Micro teaching classes for all students in Micro teaching clinic |
|--|

4.6 Amount spent on maintenance in lakhs :

i) ICT	2,16,000
ii) Campus Infrastructure and facilities	1,50,000
iii) Equipments	10,000
iv) Others	00
Total :	3,76,000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Coaching classes conducted for students appearing for NET and SET
- Placement services provided
- Employment News published in Notice Board
- Students are given awareness regarding different types of Government grants/grants from other agencies
- Spoken English class conducted for teachers and students
- Classes on Yoga are conducted

5.2 Efforts made by the institution for tracking the progression

Alumni Association
Social Networking sites
Feedback from stakeholders

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
160	4		

(b) No. of students outside the state

4

(c) No. of international students

Nil

	No	%		No	%
Men	7	4.27	Women	157	95.73

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
38	5	9	141	0	193	31	6	2	125	0	160

Demand ratio 1.5:1

Dropout % 0.86%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Special coaching classes for NET, SET, TET arranged for students

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="6"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="3"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="8"/>

5.6 Details of student counselling and career guidance

- Counselling cell, Placement cell and Grievance redressal cell are fully functional
- Services of a qualified Counsellor available

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	20	12	80 (approximately)

5.8 Details of gender sensitization programmes

A Seminar conducted on Women Empowerment

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	8	Rs 30500/- each
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To build up a Centre of Excellence in Teacher Education which will provide opportunities for study and Research up to doctoral degree, accessible to maximum number of students, especially those who belong to marginalized, downtrodden and deprived sections of the society.

Mission

- Create a team of mentors/facilitators, equipped with knowledge and skills necessary to incorporate modern techniques and strategies in teacher education.
- Generate committed and competent teachers who give utmost importance to values.
- Uplift the socially and educationally backward sections of the society.
- Strengthen the minorities and make them self sufficient through education.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Three faculty members from B.Ed section and four faculty members from M.Ed section attended the workshop on curriculum revision conducted by Mahatma Gandhi University for two year B.Ed and M.Ed programme.

6.3.2 Teaching and Learning

Equal importance given to theory and practice
Student centred methods like debate, discussion, brain storming sessions, etc. are given importance instead of teacher centred methods
Importance given to ICT based mode of transaction
Mentoring and tutorial system is practiced.

6.3.3 Examination and Evaluation

Equal importance given to internal and external examinations
Three test papers are conducted in each section
Internal marks are awarded on the basis of marks in test papers, assignments and attendance. Utmost importance given to M.Ed dissertation work

6.3.4 Research and Development

Research Colloquium conducted every year
Faculty members are encouraged to attend seminars/workshops
Faculty members are encouraged to present papers and articles in national and international journals
Research journal with ISSN number published
MEd dissertation abstracts (II vol) published

6.3.5 Library, ICT and physical infrastructure / instrumentation

Computerised library with internet facility
Technology lab, language lab, computer lab, micro teaching clinic are functional

6.3.6 Human Resource Management

Cordial relationship between management, staff and students
Staff council and student council meetings are held at regular intervals
IQAC is functional

6.3.7 Faculty and Staff recruitment

Staff recruitment is based on pure merit
Academic and Administrative matters of the institution are discussed with Academic director

6.3.8 Industry Interaction / Collaboration

Good relationship with corporate Educational agency, Diocese of Cochin
Cordial relationship with all academic bodies

6.3.9 Admission of Students

Strictly follows rules and regulations of NCTE, State and affiliating University 50% seats are in merit quota and 50% seats are in management quota
Due importance is given to merit for admission in management seats

6.4 Welfare schemes for

Teaching	2
Non teaching	2
Students	1

6.5 Total corpus fund generated

Rs 82, 26,781/-
(Capital fund)

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	University	✓	Diocese
Administrative	✓	University	✓	Diocese

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University has taken steps for examination reforms which include publication of examination calendar, on line submission of internal marks, etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy is not given to self financing colleges

6.11 Activities and support from the Alumni Association

Alumni members co operate with the college activities to conduct Demonstration classes
Supports in placement services

6.12 Activities and support from the Parent – Teacher Association

Supports in curricular and co curricular activities
PTA fund is utilized for student welfare activities
Awareness programmes are conducted for parents

6.13 Development programmes for support staff

EPF, ESI, TA, Special allowance

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plants including medicinal plants are planted as part of Environment day celebration
Maximum effort taken to make the campus plastic free
Campus is kept neat and clean

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Special periods are utilized for preparing students for competitive examinations, students are motivated to appear for various competitive examinations.
Mentoring and tutorial system is practiced

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Curricular practices: More computers were purchased as planned in the beginning of the academic year to make instruction ICT based
Organisation of Seminars: Seminars were planned and organised by IQAC
Research publications: As planned the fourth volume of the Research journal (ISSN No.2320-0707) released
Professional growth of Teachers: Teachers were encouraged to publish papers in National and International journals
Teachers were asked to participate in workshops on curriculum revision conducted by affiliating University, many staff members are doing more PG courses

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

ICT Incorporated Skill Development Programmes
Ethical teaching as a means to achieve secular outlook

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Environment day celebrated by planting trees
Classes on environment protection and pollution arranged
Quiz competition organised as part of environment day celebration
Planted medicinal plants
Awareness given to staff and students to make the campus plastic free
Nature club and science club fully functional
Efforts for plastic free environment

7.5 Whether environmental audit was conducted? Yes No

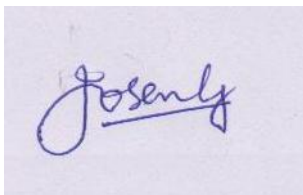
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Major strengths: Good infra structure facilities, all staff members in the M.Ed section are Ph.D holders, PTA support for conducting seminars and curricular & co curricular activities, ICT enhanced curriculum transaction
Major weakness: Decrease in the number of students, lack of fund from Government agencies as the college is in the self financing section, change of staff members

8. Plans of institution for next year

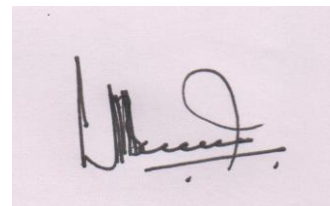
To install LCD in all class rooms
To conduct an international seminar in collaboration with sister concerns
To update the library with research related books
To organise more extension activities
To conduct more institution level seminars

Name Dr JOSEN GEORGE



Signature of the Coordinator, IQAC

Name Dr BENNY VARGHESE



Signature of the Chairperson, IQAC

Abbreviations:

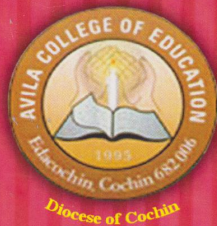
CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ACADEMIC CALENDAR

AVILA COLLEGE OF EDUCATION

(Accredited by NAAC at 'B' Grade)

Edacochin, Cochin - 682 010



ACADEMIC CALENDAR 2015 - 16

NATIONAL ANTHEM

Satya meva adhinayaka jaya he
Satya vidhaya
Gujarat, Marata

Avila College of Education
(Accredited NAAC at 'B' Grade)

Edacochin, Cochin 682 010
Kerala, S. India

E-mail : avilacollegeedakochi@gmail.com

ACADEMIC CALENDAR

2015 - 16

I love my country
and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.
I shall give
my parents, teachers and all elders respect and
treat everyone with courtesy.
My country and to my people
I pledge my devotion. In their well-
being and prosperity alone lies my happiness.

*"The Fear of God is the beginning
of wisdom." Proverbs 1:7*

Our Motto :

"Teaching - A Mission"

THE NATIONAL ANTHEM

Jana gana mana adhinayaka jaya he
Bharatha bhagya vidhatha
Panjab, Sindh, Gujarat, Marata
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchchala Jaladhi - taranga
Tava Subha name Jage
Tava Subha ashisha Mage
Gahe tava Jaya Gatha
Jana gana mangala dayaka Jaya he
Bharatha bhagya vidhata
Jaya he, Jaya he, Jaya he
Jaya Jaya Jaya, Jaya he

PLEDGE

India is my country.
All Indians are my brothers and sisters.

I love my country
and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it.

I shall give
my parents, teachers and all elders respect and
treat everyone with courtesy.

To my country and to my people
I pledge my devotion. In their well-
being and prosperity alone lies my happiness.

VILA COLLEGE OF EDUCATION

Edacochin, Cochin 682 010

Founder Patron

Late Rt. Rev. Dr Joseph Kureethara

Bishop of Cochin (1975 - 1999)

Patron

Rt. Rev. Dr Joseph Kariyil

Bishop of Cochin

Manager

Rev. Fr. Johnson Chirammel

Principal

Benny Varghese M.Sc. (Ed.), M.Ed., M.Phil, Ph.D.

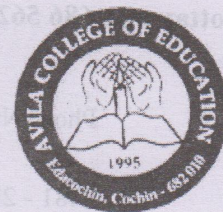
Telephones

Office : (0484) - 2328166 / 2328167 / 2328567
3080300 / 3080411 / 3080412

: avilacollegeedakochi@gmail.com

: www.avilacollege.co.in

pal (Res.) : (0484) 2681062
bennyvarghese1211@gmail.com

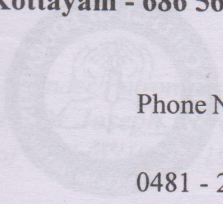


AVILA ANTHEM

പുൽക്കൊടിത്തുമ്പിലും മഴവില്ലു വിരിയിക്കും
സ്നേഹ സ്വരൂപനാം ജീവനാഥാ
ഇശ്ശക് തിങ്ങും വിഥിയിൽ ഉഴലുവോർ ഞങ്ങളെ
കാത്തരുളേണമേ സ്നേഹനാഥാ
ക്ഷേമ പാതയിൽ എന്നും ചരിക്കുവാൻ
ശക്തി നൽകേണമേ ഞങ്ങൾക്ക് നീ
ശക്തി നൽകേണമേ ഞങ്ങൾക്ക് നീ
ഞങ്ങളിൽ സ്നേഹവും ശക്തിയും വളരുവാൻ
ഞങ്ങളിൽ തേജസ്സും വീര്യവും നിറയുവാൻ
ഞങ്ങളിൽ വിദ്വേഷമുണരാതിരിക്കുവാൻ
ഞങ്ങളെ അറിയുവാൻ അപരനെ അറിയുവാൻ
അക്ഷര മുത്തുകൾ അനശ്വര മുദ്രകൾ
ഹൃദയത്തിൻ ചിപ്പിയിൽ നിറച്ചു തരേണമേ
മാലാഖമാരൊപ്പം ശോഭിക്കും സുനമേ
ആവില നാഥേ കൈ തൊഴുന്നേൻ
ആവില നാഥേ കൈ തൊഴുന്നേൻ

MAHATMA GANDHI UNIVERSITY

Priyadarshini Hills, Athirampuzha
Kottayam - 686 562



	Phone Number
Chancellor	0481 - 2731001
Vice Chancellor	0481 - 2731005
Registrar	0481 - 2731007
Controller of Examinations	0481 - 2731000, 2792133 (R)
Director of College Development Council	0481 - 2731013
University Information and Guidance Bureau	0481 - 2731025
Public Relations Officer	0481 - 2731020
Director of Students Services	0481 - 2731024
Dean of Students	0481 - 2731031
Director of Collegiate Education Trivandrum	0471 - 2303107
Deputy Directorate of Collegiate Education, Kanyakulam	0484 - 2362268

PERSONAL RECORD

Name of the Student :

Optional Subject :

Father's Name :

Mother's Name :

Residential Address :

Phone Number :

Guardian's Name with Address :

Blood Group :

Contact Telephones :

Vision & Mission

ion

Build up a Centre of Excellence in teacher education which will provide opportunities for study and research upto doctoral degree, accessible to maximum number of students belonging to marginalized sections of society.

ision

- ❖ Create a team of mentors/facilitators equipped with knowledge and skills necessary to incorporate modern techniques and strategies in teacher education.
- ❖ Generate committed and competent teachers who give utmost importance to values.
- ❖ Uplift the socially and educationally backward sections of the society.
- ❖ Strengthen the minorities and make them self sufficient through education.

ues

This institution upholds the values of spirituality, punctuality, integrity and social consciousness which contribute to personal development and national integration.

ectives

1. To educate the student teachers to become skilled and competent teachers.
2. To equip the student teachers with modern practices in educational field.
3. To familiarize prospective teachers with fundamentals of educational research.
4. To provide value based education.
5. To identify and develop the creative abilities and innate potentialities of student teachers.
6. To develop innovative strategies in learning process.

7. To organize programmes focusing on community upliftment and national development.
8. To implement programmes fostering cordial relations with educational institution in the locality.

Profile of the College

Establishment and Management

Avila College of Education was established by the Latin Catholic Diocese of Cochin in 1995. It was presently administered by Aquinas Educational and Charitable Trust, Edacochin. The National Commission for Minority Educational Institutions Government of India has granted minority status certificate to Avila College of Edacochin by its order No. 326 of 2011/54850 dated 10th August 2011.

Affiliation and Recognition

The College was sanctioned by the Government of Kerala GO No. 7531/B3/94/HE dated 26.09.1994 and was affiliated to Mahatma Gandhi University, Kottayam by UO No. Ac.A1/1/A1/94-95 dated 05.05.1995. The College was recognized by National Council for Teacher Education, Bangalore by Order No. F-1/Sec/ EX-42/SRO/NCTE/2000-1640 dated 21.08.2000.

Name of the College and its Heavenly Patroness

As St. Teresa of Avila, a Spanish mystic writer and Christian saint has been chosen as the divine patroness, the College is named as Avila College of Education.

St. Teresa of Avila (Teresa de Cepeda y Ahumada) was born in Avila, Spain on 28th March 1515, Her parents were both pious Catholics and in some ways inspired their daughter to take up a life of prayer. As a young child Teresa showed signs of a deep religious nature; she would often retreat into silence for prayer and would enjoy giving alms to the poor. She was very close to her mother, who provided a warm counterbalance to the strictness of her father. However in her teens Teresa's mother died and

ells, later in her writings, of her despair and how she turned instinctively to the Virgin Mary for comfort.

Shortly after this event, Teresa was entrusted to the care of the Augustinian nuns. After reading the letters of St. Jerome, Teresa resolved to enter religious life. In 1535, she joined the Carmelite Order. She spent a number of years in the convent enduring a severe illness that left her legs paralyzed for three years, but then experienced a vision of "the sorely wounded Christ" that changed her life forever.

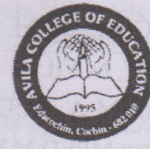
From this point forward, Teresa moved into a period of increasingly ecstatic experiences in which she came to focus more and more sharply on Christ's passion. With these visions as her impetus, she set herself to the reformation of her order, beginning with her attempt to master herself and her adherence to the rule. Gathering a group of supporters, Teresa endeavored to create a more primitive type of Carmelite life. From 1560 until her death, Teresa struggled to establish and broaden the movement of discalced or shoeless Carmelites. During the mid-1560s, she wrote *The Way of Perfection* and the *Meditations on the Canticle*. Her well-known work, *The Interior Castle* is an integral part of Spanish Renaissance literature and Christian mysticism. Her writings represent important benchmarks in the history of Christian mysticism. She also left an autobiography, *The Life of Teresa of Avila*. St Teresa died in 1582. (Sources: Catholic Encyclopedia, Carmelite Websites and Ethereal Library Net).

Founder of the College

Rt. Rev. Dr. Joseph Kureethara, the late Bishop of Cochin, was the Founder patron of Avila College of Education. It was his dream to establish a college for teacher education in the 20-acre grounds with facility for study and research up to Ph.D. level. He chose Edacochin, an educationally, socially and economically backward area of Cochin to establish this college, as he wanted to provide opportunities for higher education to the

marginalized and disadvantaged sections of society in and around the place.

College Emblem



The College emblem consists of images of an open book, a lit candle, protected by enclosing hands. The book symbolizes knowledge which enables a person to transcend limitations and attain enlightenment by discovering one's true self. A true knowledge of the self leads to true peace and happiness. The lit candle radiates light to remove the darkness all around. Light is the traditional symbol of wisdom. It enables us to translate our vision into reality. The enclosing hands symbolize the vigilance and protection extended to all those who seek education in the College. It also protects the light of vision from adverse winds that blow all around. It also protects young minds from the influences and adverse circumstances.

Our Motto

"Teaching - A Mission" is the motto of the College. It reminds us to see teaching not as a profession, but as a mission. A committed teacher should have the missionary zeal to be true to his calling. Competency and Performance are complementary aspects of a committed teacher.

Teaching Faculty

01. Dr. Benny Varghese M.Sc. (Ed), M.Ed., M.Phil, Ph.D. Principal
02. Dr. Elizabeth Thomas M.Sc., M.Ed., M.Phil, Ph.D. Lecturer
03. Mrs. Shiny T. M.Sc., M.Ed. Lecturer
04. Mrs. Theresa Jose M.A., M.Ed. Lecturer
05. Dr. Josen George M.Sc., M.A. (Socio.) M.Ed., Ph.D. Asst. Prof
06. Dr. Sreeja S. M.Sc., M.Sc., (Psy.), M.Ed., Ph.D. Asst. Prof

- | | |
|--|--------------------------------|
| 07. Mr. Subin Paul M.Sc., M.Ed. | Lecturer |
| 08. Mr. Shibu Scaria M.A., M.Ed. | Lecturer |
| 09. Mrs. Saumya Paul M.A., M.Ed. | Lecturer |
| 10. Mrs. Jessy Samuel M.Com., M.Ed. | Lecturer |
| 11. Mrs. Manjula K.T. M.A., M.Ed. | Lecturer |
| 12. Mr. Alphonse Augustine M.A., M.Ed. | Lecturer |
| 13. Dr. Soumini Snehi Jayan MPED M.Ed. | Lecturer in physical Education |
| 14. Mrs. Thankamma K.L. | Instructor in Work Experience |
| 01. Mrs. Sheela John | Clerk |
| 02. Ms. Mary Tincy K.P. | Librarian |
| 03. Mr. Benny Antony | Lab. Assistant |
| 04. Mrs. Sheela Joseph | Accountant |
| 05. Ms. Suraji K.K. | Office Assistant |
| 06. Mrs. Omana K. Joseph | Peon |
| 07. Mr. Judy C.M. | Peon |
| 08. Mrs. Josephina Vincent | Peon |
| 09. Mr. Abhilash T.P. | Computer Technician |

ADMISSION PROCEDURE

B.Ed. Programme :

Admission is done according to the norms and directions of the directorate of collegiate Education. As per the special Rules of Government of Kerala 50% seats are under merit by keeping the reservation rules and 50% of the seats are under management quota. Eligibility for admission to B.Ed. programme is 50% of marks in degree course. For Commerce, 50% marks in M.Com.

M.Ed. Course

Candidate having 55% of marks for the Degree is eligible to apply for seeking admission to M.Ed. course. As per the special Rules of Government of Kerala 50% seats are under merit by keeping the reservation rules and 50% of the seats are under management quota.

Fee details of B.Ed./Semester

Tuition fees	:	Rs. 14,500/-
Admission fee	:	Rs. 500/-
Record and Uniform	:	Rs. 3,500/-
Cautions Deposit	:	Rs. 1,000/-
PTA	:	Rs. 1,000/-
Total	:	Rs. 20,500/-

Fee details of M.Ed./Semester

Tuition fees	:	Rs. 14,000/-
Special fees	:	Rs. 3,500/-
Admission fees	:	Rs. 500/-
PTA	:	Rs. 1,000/-
Caution Deposit	:	Rs. 1,000/-
Uniform and others	:	Rs. 3,500/-
Total	:	Rs. 23,500/-

STRUCTRE OF TWO YEAR B.Ed. PROGRAMME 2015

The Board of Studies in Education (U.G.) proposed the Curriculum Design of Two Year B.Ed. programme in tune with the guidenlines of NCFTE (2009), NCTE (2014), and NCERT. The restructured programme shall be implemented with effect from 2015-16 academic year, The layout of the new programme is conceived as comprising of three broader areas as follows:

- A. PERSPECTIVES IN EDUCATION** - Learner Studies, Contemporary Studies, Educational Studies
- B. CURRICULUM AND PEDAGOGIC STUDIES** - Curriculum Studies/Pedagogic Studies.
- C. ENGAGEMENT WITH THE FIELD** - Professional Capacities, Teacher sensibilities and skills. (School Internship)

I. PROGRAMME FRAMEWORK

Semester	Working Days	Working Hours	Marks		Credits		Total	
			Theory	Practical	Theory	Practical	Marks	Credit
I	100	600	440	160	22	8	600	30
II	100	600	380	220	19	11	600	30
III	100	600	60	540	3	27	600	30
IV	100	600	260	340	13	17	600	30
Total	400	2400	1140	1260	57	63	2400	120

II. COURSE STRUCTURE OF THE PROGRAMME

A. Theory Courses

Course	Sem I	Sem II	Sem III	Sem IV
Core Course	EDU 101 EDU 102 EDU 103	EDU 201 EDU 202 EDU 203		EDU 401 EDU 402
Pedagogic Courses	EDU 104 EDU 105	EDU 204 EDU 205	-----	EDU 403
Associate Courses	EDU 106	-----	EDU 301	

B. Engagement with the field (Practical): Comp of College Based, School Based and Comm Based Practicals

Courses	Semester I	Semester II	Semester III	Semester IV
Core- EPI, EPC2, EPC3, EPC4	EDU 107.1	EDU 206.1	EDU 302.1	EDU 403.1
Pedagogic- EPI, EPC2, EPC3, EPC4	EDU 107.2	EDU 206.2	EDU 302.2	EDU 403.2
Health & Physical Education, EPC4	EDU 107.3	EDU 206.3	EDU 302.3	EDU 403.3
Drama and Art in Education - EPC2	EDU 107.4	EDU 206.4	EDU 302.4	EDU 403.4
Communicative English EPC 1	-----	-----	-----	EDU 403.5

NB: EPC-Enhancing Professional Capacities

- EPC 1-Reading and Reflecting on Texts
- EPC 2-Drama and Art in Education
- EPC 3-Critical Understanding of ICT
- EPC 4-Understanding the Self

Structure of the M.Ed. Programme - 2015

Programme Duration	4 Semesters
Minimum Credits Required for successful completion of the Programme	80
Minimum credits required for Common core courses (11 courses) and field Internship	48
Minimum credits required for specialization courses (5 courses) and field Internship	24
Dissertation and Viva-Voce	8
Minimum Attendance Required	80%
Minimum attendance required for internship	90%

Programme Structure

3 year programmes in four semesters.

Semester I

Courses : 5 Common core courses - $5 \times 4 = 20$ Credits
(includes 3 perspective courses,
one tool course and one
teacher education course)

Semester II

Courses : 5 Common core courses - $5 \times 4 = 20$ Credits
(includes 3 perspective courses,
and a tool course)

Semester III

Courses : 1 Common core course - $1 \times 4 = 4$ Credits
(Teacher Education Course)
3 Specialization courses - $3 \times 4 = 12$ Credits
(includes one Specialisation core course
and two Theme based Specialisation courses.)

Field Internship - 4 Credits

Total = 20 Credits

Semester IV

Courses : 2 Specialization courses - $2 \times 4 = 8$ Credits
(one Specialisation core course
and one Theme based specialisation course.)

Field Internship - 4 Credits

Dissertation - 6 Credits

Viva Voce - 2 Credits

Total = 20 Credits

Total = 20 + 20 + 20 + 20 = 80 Credits

Semester wise credits and marks

Semester	Credits	Marks
Semester 1	20	500
Semester 2	20	500
Semester 3	20	500
Semester 4	20	500
Total	80	2000

Digital Language Laboratory

In this era of Information Technology, where the world is dynamically evolving into a virtual global village effective communication is a key to success. Lack of skills in language is very often the barrier for effective communication. Language laboratory software offers decisive, intensive and phonetically correct language course modules to students under the guidance of language teachers. Our digital English Language Laboratory software solution named as 'Learn soft' facilitates rapid language learning through a combination of stimulating multimedia content interactivity and state of the art learning and communication tools that capture the interest and attention of all students. Individual headsets with microphones are provided to all students to ensure effective learning.

Technology Laboratory

The following hardware equipments are available in our technology laboratory.

- * Multimedia
- * Projectors -
LCD
OHP
- * Television with cable connection for receiving EDUSAT
- * Broadband Internet Access

- * DVD/ VCD player
- * C D writer
- * Periscope
- * Film strip cum slide projector
- * Microphone, Amplifier box
- * Stereo Audio Cassette Recorder
- * 16mm film projector

Microteaching Clinic

Microteaching is a effective method for equipping skills to student teachers. It offers the advantages of both controlled laboratory environment and realistic practical experience. The use of video recordings in micro teaching provides instant and accurate feed back of verbal and non-verbal classroom interaction.

Our Microteaching clinic is equipped with digital video camera, multimedia LCD Projector, Plasma TV monitor and computer system. We are giving necessary arrangements for practicing the microteaching lessons in order equip with various skills like introducing the lesson, questioning, explaining, black board work, stimulus variation, reinforcement, illustration with example etc. Under the guidance/ supervision of the subject teacher student teachers plan, prepare and practice micro lessons in their respective optional subjects.

Psychology Laboratory

The psychology laboratory has been functioning from 1995 onwards. The main aim of psychology laboratory is to equip the students about various psychological tests and experiments. Our psychology laboratory includes the following tests/apparatus.

1. Mirror drawing apparatus - simple set
2. Tweezer/finger Dexterity apparatus.
3. Muller layer apparatus with cards
4. Alexander's Pass Along Test.
5. 'Card sorting' Tray with cards

6. Thematic Apperception Test (TAT)
7. Kundus Neurotic personality inventory
8. Children's Apperception Test CAT (Indian)
9. Minnesota paper form board test
10. Differential Aptitude Test (DAT)
11. Rorschach Ink Blot Test
12. General Mental Ability Test for Adults
13. Draw a man Test for Indian children
14. Attention Board 6 digit impulse counter
15. Educational Interest Records
16. Bhatia's Battery of performance
17. Ravens standard and coloured Progressive Matrix

Work Experience Laboratory

Work Experience Laboratory includes chalk making unit book binding equipment which provides practical experience the manufacture of chalk, note books and candles. Further students are given practical experience in gardening, preparation of office files and envelopes.

Health & Physical Education

Health education is provided with the help of medical professionals. Physical education is imparted with necessary materials and equipments.

Hostel Facility

We arrange hostel facility for girls. The hostels are situated to our college and run by Pallotian Sisters and Franciscan Sisters. Less than 25% of students (including B.Ed. & M.Ed.) prefer hostels. As most the students are from the locality, they are day scholars.

Staff Council

The staff council consists of all the teaching faculty headed by the principal. The staff council assists the principal in important matters related to the administration of the college. The Office bearers of the staff council are elected in the beginning of each academic year.

At the beginning of the academic year itself the staff council plans all the academic activities, prepare time table and chalks out co-curricular activities.

The staff council meeting is held once in every week to discuss co-curricular and curricular matters of the institution.

Students Council

Every year Union Election will be held as per the direction of Mahatma Gandhi University. The College Union Council comes into existence after the election. The office bearers of the College Union include Chairperson, Vice Chairperson, General Secretary, Club Secretary, Magazine Editor, Sport Captain and Lady representatives. College Union Executive meeting are held once every week and it plays a major role in conducting various co-curricular activities.

Parent Teacher Association

Parent Teacher Association has been very active and supportive since the college started functioning in 1995. The activities of the PTA are decided and implemented by a nine-member Executive Committee elected every year in the Annual General body meeting. The Executive Committee consists of Convenor cum Treasurer (Principal), President, Vice President (elected from the parent representatives), Secretary (from teaching staff) and committee members.

Alumni Association

Alumni Association started functioning from 1996 onwards. All the students who completed their course from this institution are member of this association. Annual meeting of the Alumni Association is held every year. The office bearers are elected from the general body meeting. Alumni Association introduced an endowment, in memory of late Vinu John, Vinu John Memorial Endowment for Kalaprabha and Kalathilakam.

Employment Bureau

An employment Bureau is actively functioning in our college. The employment bureau offers personal as well as career guidance. With the help of other organizations, it conducts campus interview and inform the students regarding vacancies in near by schools.

Anti Ragging Cell

Ragging causes immense mental disturbance to the student community especially to the fresh undergraduates. In order to tackle the problem in an effective manner a collective move from the part of authorities is inevitable. As directed by the Government of Kerala (Circular No. 26/2009) an anti-ragging committee is constituted in our institution. The members of the committee are:

1. C.I. of Police
2. Mr. Sreelan (Local media person)
3. Mr. John Rebello - NGO
4. Dr. Josen George - Staff representative
5. PTA Representative
6. Student representative
7. Mrs. Sheela Joseph - Non - teaching staff
8. Dr. Benny Varghese - Principal

Grievances Redressal Cell

Democratic administration ensuring justice, liberty and transparency is the Keystone of success in the functioning of any institution. There may be difference of opinions, disputes and complaints from many corners even when the system functions perfectly. With a view to realize the primary needs of the students, staff and to secure civil liberties for every body we constitute Grievances Redressal Cell (GRC) in our institution.

The Grievances Redressal Cell aims to redress all grievances of the students, staff and non-teaching staff of the institution.

Members :

- Principal : Chairman of the Committee
- : **Elizabeth Thomas** (Senior Asst.)
- : Staff Secretary
- : **Dr. Sreeja S.**
- : **Mrs. Sheela John** (Non Teaching Staff)
- : **College Union Chairperson**
(Student Representative)

Regulations

1. The college follows the working schedule of six days in a week and six hours in a day.
2. The class begins with morning assembly at 9.15 a.m. and ends at 3.50 p.m.
3. Uniform is compulsory for 5 days in a week.
4. Students should be regular and punctual in attendace and in all other activities of the College.
5. No student shall leave the college without the permission of the Principal during the class time.
6. In case of emergancy, those who leave the college during class time, specify the reason in the movement register.
7. The students should not avail the leave unless it is abosolutely necessary to do so.
8. The leave application of students should be endorsed by the concerned lectures.
9. The leave should not be availed unless it is with prior sanction of the Principal except in unavoidable urgent situations.
10. The leave application should be sumitted in the prescribed format.
1. Every student should invoice in the celebrations and functions in the College.
2. Excursion is compulsory and every student should participate

in the excursion and will not be refunded.

13. The use mobile phones strictly prohibited inside the College premises as per the Govt. orders

Library Rules

All members of the staff and students are members of the College library for consultation and also for borrowing books. The library remains open from 9.30 a.m. to 4.00 p.m. on working days.

Strict silence shall be observed in the library.

The reader will be responsible for any damage caused to book or any other library property.

The period of loan of books is normally 14 days, including the day of issue, after which a fine of 50ps. per day per book will be levied.

Books which are temporarily in special demand will be kept only for a short period.

If a book is overdue by one week the Librarian must report the matter to the Principal. The member will be considered defaulter and will be suspended temporarily from membership.

KERALA RAGGING PROHIBITION ACT 1998

കേരള സംസ്ഥാനത്തെ വിദ്യാഭ്യാസ സ്ഥാപനങ്ങളിൽ റാഗിംഗ് തടയാൻ 1998 ലെ കേരള റാഗിംഗ് നിരോധന ആക്ട് പ്രസ്തുതമാണ്. വിദ്യാർത്ഥികളുടെയും രക്ഷാകർത്താക്കളുടെയും അറിവിലേക്കായി താഴെ കൊടുക്കുന്നു. ഒരു വിദ്യാർത്ഥിയെ ക്രമവിരുദ്ധമായ പെരുമാറ്റം മൂലം ആ വിദ്യാർത്ഥിക്ക് ശാരീരിക, മാനസികമോ ആയ പീഡനം ഉണ്ടാകുന്നതോ ഉണ്ടാക്കാൻ സാദ്ധ്യമുള്ളതോ അല്ലെങ്കിൽ ഭയാശങ്കയോ, ഭയപ്പാടോ, അപമാനമോ ബുദ്ധിമുട്ടോ ഉണ്ടാകുന്നതോ ആയ ഏതെങ്കിലും പ്രവൃത്തി ചെയ്യുന്നതിന് പ്രവർത്തമാക്കുന്നതും അതിൽ

1. അങ്ങനെയുള്ള വിദ്യാർത്ഥിയെ ശല്യപ്പെടുത്തുന്നതോ അധീനമാക്കുന്നതോ, പരിഹസിക്കുന്നതോ ഉപദ്രവിക്കുന്നതോ, അല്ലെങ്കിൽ
2. ഒരു വിദ്യാർത്ഥി സാധാരണഗതിയിൽ സ്വമനസാലെ ചെയ്യേണ്ടുന്ന ഏതെങ്കിലും പ്രവർത്തി ചെയ്യുന്നതിനോ നിർവ്വഹിക്കുന്നതിനോ ആവശ്യപ്പെടുന്നതിനോ ഉൾപ്പെടുന്നതാകുന്നതും

ൽ നിരോധനം : ഏതൊരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെയും പൂർണ്ണമായും റാഗിംഗ് നിരോധിച്ചിരിക്കുന്നു.

ശിക്ഷ : ഏതെങ്കിലും വിദ്യാഭ്യാസ സ്ഥാപനത്തിനോടോ അഥവാ പുറത്തോ റാഗിംഗ് നടത്തുകയോ റാഗിംഗിൽ പങ്കെടുക്കുകയോ അതിനു പ്രേരിപ്പിക്കുകയോ ചെയ്യുന്നവർക്കും കുറ്റസ്ഥാപനത്തിനുമേൽ, രണ്ടു വർഷം വരെയോ കഠിനമായ വിലക്ക് തടവു ശിക്ഷ നൽകി ശിക്ഷിക്കപ്പെടേണ്ടതും അയാൾ പതിനായിരം രൂപ വരെയോ കൂടുതൽ പിഴ ശിക്ഷ നൽകി വിധേയനാക്കേണ്ടതുമാണ്.

വർഷത്തിലെ പിരിച്ചുവിടൽ : 4-ാം വകുപ്പിൻ കീഴിലുള്ള ഒരു വർഷത്തിന് ശിക്ഷിക്കപ്പെടുന്ന ഏതൊരു വിദ്യാർത്ഥിയെയും വിദ്യാഭ്യാസ സ്ഥാപനത്തിൽ നിന്നും പിരിച്ചുവിടേണ്ടതിനും മറ്റുമുള്ള വിദ്യാർത്ഥിക്ക് പിരിച്ചുവിടൽ ഉത്തരവ് പുറപ്പെടുവിച്ച തീയതി മുതൽ മൂന്ന് വർഷക്കാലത്തേക്ക്, മറ്റു വിദ്യാഭ്യാസ സ്ഥാപനത്തിലും പ്രവേശനം നൽകാൻ പാടില്ലാത്തതുമാകുന്നു.

വർഷത്തിലെ സസ്പെൻഡു ചെയ്യൽ : മുൻ പറഞ്ഞ വ്യവസ്ഥകൾക്ക് ഭംഗം വരാതെ ഒരു വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി റാഗിംഗിനെക്കുറിച്ച് ഏതെങ്കിലും വിദ്യാർത്ഥിയോ, അതതു വിദ്യാർത്ഥിപോലെയോ, മാതാപിതാക്കളോ, രക്ഷാകർത്താവോ, അഥവാ വിദ്യാഭ്യാസ സ്ഥാപനത്തിലെ ഏതെങ്കിലും അധ്യാപകനോ മറ്റും പരാതിപ്പെട്ടാൽ ആ വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി, പരാതി ലഭിച്ച ഏഴാം ദിവസത്തിനകം, പരാതിയിൽ അടങ്ങിയ സംഗതിയെ സംബന്ധിച്ച് അന്വേഷണം നടത്തേണ്ടതും, പ്രഥമദൃഷ്ട്യാ സത്യമുണ്ടെന്നു കണ്ടാൽ കുറ്റാരോപിതനായ വിദ്യാർത്ഥിയെ സസ്പെൻഡു ചെയ്യുന്ന പ്രദേശത്ത് നിന്നും വികാരികതയുള്ള പോലീസ് സ്റ്റേഷനിലേക്ക് മേൽ നടപടി എടുക്കാനോ അയച്ചുകൊടുക്കേണ്ടതുമാണ്.

ഉപവകുപ്പിൽ പറഞ്ഞ രീതിയിൽ പരാതി രേഖാമൂലം ലഭിച്ചതും വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവിയുടെ അന്വേഷണ പ്രഥമദൃഷ്ട്യാ പരാതിയിൽ കഴമ്പില്ലായെന്ന് തെളിയുകയും ചെയ്താൽ ഇക്കാര്യം പരാതിക്കാരനെ രേഖാമൂലം അറിയിക്കേണ്ടതുമാകുന്നു.

ചെയ്യാൻ പ്രേരിപ്പിക്കുന്നതായി കരുതാവുന്നതാണ് : വിദ്യാഭ്യാസ സ്ഥാപനത്തിന്റെ മേധാവി 6-ാം വകുപ്പിൽ പറയപ്പെടുന്ന രീതിയിൽ റാഗിംഗിനെക്കുറിച്ചുള്ള ഒരു പരാതിമേൽ നടപടിയെടുക്കാൻ കഴിയുകയോ അഥവാ നടപടി എടുക്കാൻ അനാസ്ഥ കാണിക്കുകയോ ചെയ്യുകയാണെങ്കിൽ അങ്ങനെയുള്ള വ്യക്തി റാഗിംഗ് നടത്തുന്നവർക്കും കുറ്റം ചെയ്യാൻ പ്രേരിപ്പിച്ചതായി കരുതപ്പെടേണ്ടതും കുറ്റസ്ഥാപനത്തിന്മേൽ 4-ാം വകുപ്പിൽ വ്യവസ്ഥ ചെയ്തിട്ടുള്ള ശിക്ഷ ശിക്ഷിക്കപ്പെടേണ്ടതുമാണ്.

CALENDAR

JUNE 2015

Date	Day	Particulars	No. of working days
01	Mon	College re-opens	
02	Tue		
03	Wed		
04	Thu		
05	Fri	World Environment day	
06	Sat	*	
07	Sun	*	
08	Mon	World Oceans Day	
09	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat	* Sec.Saturday	
14	Sun	* World Blood Donor Day	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat	*	
21	Sun	College closes for summer vacation	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat	*	
28	Sun	*	
29	Mon		
30	Tue		
31	Wed		

CALENDAR

JULY 2015

Day	Particulars	No. of working days
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	* Sec. Saturday World Population Day	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	* Id-Ul-Fiter	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		

CALENDAR

AUGUST 2015

Date	Day	Particulars	No. of working days
01	Sat	*	
02	Sun	*	
03	Mon		
04	Tue		
05	Wed		
06	Thu	Quit India Day - Hiroshima Day	
07	Fri		
08	Sat	* Sec. Saturday	
09	Sun	•Nagasaki Peace Day	
10	Mon		
11	Tue		
12	Wed		
13	Thu		
14	Fri	* Karkkadakavaavu	
15	Sat	** Independence Day	
16	Sun	*	
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri	College closes for onam vacation	
22	Sat	*	
23	Sun	*	
24	Mon		
25	Tue		
26	Wed		
27	Thu	* First Onam	
28	Fri	* Thiruvonam	
29	Sat	* Third Onam	
30	Sun	* Fourth Onam	
31	Mon	College reopens afteronam vacation	

CALENDAR

SEPTEMBER 2015

Day	Particulars	No. of working days
Tue		
Wed		
Thu		
Fri		
Sat	* Teachers Day	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	* Sec. Saturday	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon	* Sree Narayana Guru Samadhi	
Tue		
Wed		
Thu	* Bakrid	
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		

CALENDAR

OCTOBER 2015

Date	Day	Particulars	No. of working days
01	Thu		
02	Fri	* Gandhi Jayanthi	
03	Sat	*	
04	Sun	*	
05	Mon	World Teachers Day	
06	Tue		
07	Wed		
08	Thu		
09	Fri		
10	Sat	* Sec. Saturday	
11	Sun	*	
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun	*	
19	Mon	*	
20	Tue		
21	Wed		
22	Thu	* Mahanavami	
23	Fri	* Vijayadasami	
24	Sat	* Muharam	
25	Sun	*	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat	*	

CALENDAR

NOVEMBER 2015

Day	Particulars	No. of working days
Sun	All Saints Day	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed	* Deepavali	
Thu		
Fri		
Sat	* Sec. Saturday	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed	End I semester UG classes	
Thu		
Fri		
Sat	*	
Sun	*	
Mon		

CALENDAR

DECEMBER 2015

Date	Day	Particulars	No. of working days
01	Tue	World Aids Day	
02	Wed	World Pollution Prevention Day	
03	Thu		
04	Fri		
05	Sat	*	
06	Sun	*	
07	Mon		
08	Tue		
09	Wed		
10	Thu	Human Rights Day	
11	Fri		
12	Sat	* Sec. Saturday	
13	Sun		
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri	College closes for X'mas vacation	
19	Sat	*	
20	Sun	*	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri	** X'Mas	
26	Sat	*	
27	Sun	*	
28	Mon	College Reopens after X'mas Holidays	
29	Tue		
30	Wed		
31	Thu		

CALENDAR

JANUARY 2016

Day	Particulars	No. of working days
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	* Sec. Saturday	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue	* Republic Day	
Wed		
Thu		
Fri		
Sat	*	
Sun	*	

CALENDAR

FEBRUARY 2016

Date	Day	Particulars	No. of working days
01	Mon		
02	Tue		
03	Wed		
04	Thu		
05	Fri		
06	Sat	*	
07	Sun	*	
08	Mon		
09	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat	* Sec. Saturday	
14	Sun	* Valentine's Day	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat	*	
21	Sun	*	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat	*	
28	Sun	*	
29	Mon		

CALENDAR

MARCH 2016

Day	Particulars	No. of working days
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue	International Women's Day	
Wed	Common Wealth Day	
Thu		
Fri		
Sat	* Sec. Saturday	
Sun	*	
Mon		
Tue	World Consumer Day	
Wed		
Thu		
Fri		
Sat	Feast of St. Joseph	
Sun	*	
Mon	World Forestry Day	
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu	College closes for summer vacation	

CALENDAR

APRIL 2016

Date	Day	Particulars	No. of working days
01	Fri		
02	Sat	*	
03	Sun	*	
04	Mon		
05	Tue		
06	Wed		
07	Thu		
08	Fri		
09	Sat	Sec. Saturday	
10	Sun	*	
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat	*	
17	Sun	*	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	*	
24	Sun	*	
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat	*	

CALENDAR

MAY 2016

Day	Particulars	No. of working days
Sun	*	
Mon	*	
Tue		
Wed		
Thu		
Fri		
Sat	* Sec. Saturday	
Sun	*	
Mon		
Tue	Mothers Day	
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		
Wed		
Thu		
Fri		
Sat	*	
Sun	*	
Mon		
Tue		

CALENDAR

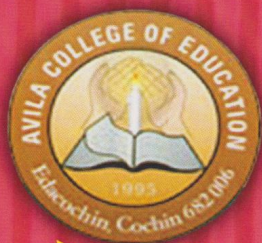
JUNE 2016

Date	Day	Particulars	No. of working days
01	Wed		
02	Thu		
03	Fri		
04	Sat	*	
05	Sun	*	
06	Mon		
07	Tue		
08	Wed		
09	Thu		
10	Fri		
11	Sat	* Sec. Saturday	
12	Sun	*	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat	*	
19	Sun	*	
20	Mon		
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat	*	
26	Sun	*	
27	Mon		
28	Tue		
29	Wed		
30	Thu		

CALENDAR

JULY 2016

Date	Day	Particulars	No. of working days
01	Fri		
02	Sat	*	
03	Sun	*	
04	Mon		
05	Tue		
06	Wed		
07	Thu		
08	Fri		
09	Sat	* Sec. Saturday	
10	Sun	*	
11	Mon		
12	Tue		
13	Wed		
14	Thu		
15	Fri		
16	Sat	*	
17	Sun	*	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat	*	
24	Sun	*	
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat	*	
31	Sun	*	



(Nationally Accredited at 'B' grade)

Edacochin, Cochin 682 010

Kerala, S. India

E-mail : avilacollegeedakochi@gmail.com

Little Flower @ 9446531032